



INFORMATION FOR PARENTS AND GUARDIANS

Question: *Why has the bus company decided not to issue a subsidised bus pass for my child?*

Answer: Your child appears to be ineligible for a subsidised bus pass as your residence is inside the school radial distance, based on maps issued by the Ministry of Transport. Under the conditions of the School Student Transport Scheme students must meet the following criteria to be eligible for subsidised school travel.

A primary school student must reside more than 1.6 kilometres measured in a straight line from the centre of the school property.

A high school student must reside more than 2.0 kilometres measured in a straight line from the centre of the school property.

Question: *What if my child has to walk a long distance to school?*

Answer: A primary school student is entitled to a subsidised bus pass if they have to walk 2.3 kilometres or more to the nearest point of entry to the school property using a suitable walking route.

A high school student is entitled to a subsidised bus pass if they have to walk 2.9 kilometres or more to the nearest point of entry to the school property using a suitable walking route.

If you consider that your child's application should be reviewed on walking distance grounds, you should write directly to your Ministry of Transport Contracts and Compliance Office at the address below. Include the student's full name and home address as enrolled at the school, the name and address of the school, a list of the streets along the walking route from home to school and the distance travelled to the nearest 100 metres.

Question: *What if I think the walking route to school is not safe?*

Answer: If you consider that your child's application should be reviewed on road safety grounds, you should write directly to your Ministry of Transport Contracts and Compliance Office at the address below. Include the student's full name and home address as enrolled at the school, the name and address of the school, a list of the streets along the walking route, the distance travelled to the nearest 100 metres and provide details of possible problem locations.

Question: *What if my child has a medical condition that affects his/her ability to walk to school?*

Answer: If you consider that your child's application should be reviewed on health grounds, please arrange for the Medical Certificate on the reverse side of this letter to be completed by a registered medical practitioner and forwarded, together with a completed application form, to the Ministry of Transport Contracts and Compliance Office at the address below.

The Ministry of Transport may require an independent medical assessment of your child's condition.



MEDICAL CERTIFICATE

This medical certificate is to be completed where a student does not meet the distance criteria for subsidised school travel (i.e. resides within a 2.0 km radial distance from the high school or 1.6 km radial distance from primary school attended), but is claiming exemption on health grounds. The Ministry of Transport may require an independent medical assessment of you child's condition.

TICK APPROPRIATE BOX BELOW.

New Application (attach application form) **Renewal Application**

PART A: To be completed by Parent/Guardian

Student's surname _____ Given name _____

Address _____ Suburb _____ Postcode _____

Date of birth _____ Parent/Guardian daytime phone no. _____

School _____ Class Year (K-12) _____

School address _____ Year 200 ____

Name of bus/train/ferry operator/s _____

Parent/Guardian's name (please print) _____

Signature of Parent/Guardian _____

**ANY FEE CHARGED FOR THE EXAMINATION IS PAYABLE BY THE APPLICANT
AND NOT THE MINISTRY OF TRANSPORT.**

PART B: To be completed by a registered medical practitioner.

I, _____ (Provider No. _____)

of _____
(address)

being a legally qualified and registered medical practitioner, certify that I have this day examined

(insert name of patient)

I certify that my examination disclosed that the student is suffering from

I further certify that I consider the student is medically unfit to walk to the school attended and will be unfit for a period of

Date _____ Signed _____

RETURN THE COMPLETED APPLICATION FORM TO THE ADDRESS BELOW.